



Hearing CD Order Form

Published on District of Utah (<https://www.utb.uscourts.gov>)

Form:  [Hearing CD Order Form](#) [1]

Category: Transcripts

Revision Date: Thursday, February 24, 2011

Related Forms: [Transcript Order Form \(Appeal\)](#) [2]

[Transcript Order Form \(Non Appeal\)](#) [3]

Other related forms and guidance:

Parties may obtain audio copies of CD recordings from the Clerk's office for a fee of \$30.00

I. Ordering Information

A. Complete Hearing CD Order Form with all appropriate information

1. The Hearing CD Order Form may be obtained from the Clerk's office, or from the Bankruptcy Court's website
2. Click "Hearing CD Order Form"

B. Submit form to Clerk's office with payment of \$30.00

II. Playback Instructions

A. Playback must be accomplished using FTR Player Plus. FTR Player Plus is available as a free download from www.fortherecord.com [4]. The program can be downloaded by following the steps listed below.

1. Go to www.fortherecord.com [4]
2. Click "Player"(bottom right of the screen)
3. Click "Download Free" and follow the instructions to download the player.

B. Now that you have successfully downloaded FTR Player Plus, you are ready to playback your audio CD by following the steps below.

1. Insert the CD into your CD drive on your computer
2. Open FTR Player Plus by clicking on the FTR icon on your desktop
3. Click on the Yellow folder to open your audio CD
4. You should have a box pop up titled, "Open Audio" and it should have two columns: Folders/Drives and Location/Days.
5. Under Folders/Drives locate and double click on your CD drive
6. Single click on the file name of the CD
7. Under Location/Days double click on file name (i.e. Wednesday, July 18, 2007).
8. Make sure your speakers are turned on and click the Play button.

C. If you have any problems playing back the CD, please contact Kyle (801-524-6634), or Kathy (801-524-6578)

Source URL: <https://www.utb.uscourts.gov/forms/hearing-cd-order-form>

Links

[1] <https://www.utb.uscourts.gov/sites/default/files/forms/cd-order-form-02-2012.pdf>

[2] <https://www.utb.uscourts.gov/forms/transcript-order-form-appeal>

[3] <https://www.utb.uscourts.gov/forms/transcript-order-form-non-appeal>



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[4] <http://www.fortherecord.com>